



## Business Continuity Policy

### Introduction

Calders and Grandidge is committed to its customers, employees, stakeholders and suppliers to ensure the effective availability of essential products and services in the event of significant business disruption. The Company provides this Business Continuity Policy in support of a comprehensive Business Continuity Management System (BCMS) which also provides guidance for Crisis Management, Operational Emergencies and for total Business Recovery.

The business continuity plan prepares Calders and Grandidge in the event of extended service outages caused by factors which may be beyond our control (for example: Natural Disasters, Man-Made Events) to restore valued services and product supply to our clients in a minimum time frame. The Policy commits Calders and Grandidge to maintain a business continuity plan which identifies and prioritises critical activities and vulnerabilities across all systems, supplies and operational functions, includes the necessary measures to prevent extended outage and considers regulation requirements i.e. COMAH.

The Company continually strives to improve the effectiveness of the Business Continuity Management System by setting and reviewing annual objectives to enable us to manage all eventualities promptly and effectively.

#### ▪ Policy Leadership

A Senior Management Representative will act as BCMS owner and management liaison for the BCMS. The development and support of the plan is co-ordinated by the BCMS team which comprises of key competent personnel.

#### ▪ Policy Compliance Certification

Calders and Grandidge is committed to satisfying applicable requirements of ISO 22301 and will ensure that the BCMS is tested, communicated, implemented and understood at all relevant levels.

#### ▪ Policy Support

The BCMS Team will support the development of the Policy, ensure BCMS compliance and manage the certification process. The Company will endeavour to continually improve the effectiveness of the Policy and will hold regular reviews at senior management level. The policy will be formally reviewed at least every 12 months. Relevant training and resources will be provided to meet the needs of the policy.



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